

UCLA Addictions Lab Undergraduate Research Assistant Descriptions

Undergraduate Research Assistant I (URAI)

- CITI and HIPPA online certification
- Create subject folders and prepare subject recruitment materials
- Interact with research participants over the phone: recruitment phone calls, phone screening interviews, and scheduling participant visits
- Begin to observe staff or other RAs running in-lab assessment visits with research participants
- Weekly lab meetings and journal club (topics change quarterly)
- Data entry and data management
- 196A course credit

Undergraduate Research Assistant II (URAII)

- Continue tasks from URAI (including phone screens, recruitment, scheduling, and data entry)
- Begin training to conduct in-lab assessment visits with research participants
- Weekly lab meetings and journal club (topics change quarterly)
- Data entry and data management
- 196A course credit

Undergraduate Research Assistant III (URAIII)

- Continue all previous tasks (including conducting in-lab assessment visits with research participants)
- Staff *may* start training to conduct in-lab portion of medical screening visits with research participants
- Weekly lab meetings and journal club (topics change quarterly)
- Data entry and data management
- 196A course credit

After three quarters in the lab

- Eligible for letter of recommendation